**For the candidates through e-Counselling (TFW) WBJEE 2024-25:**

**AT THE TIME OF PHYSICAL REPORTING / DOCUMENT VERIFICATION**

1. Balance Demand Draft / Pay Order **(MICR only)** of **Rs. 35,075/- (Rupees Thirty five thousand seventy five)only** to be drawn in favour of "**B. P. PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY"**, (payable at Kolkata), **or Online Payment (Details given bellow)** at the time of Physical Reporting / Document Verification (Candidate opting for No up-gradation)

**For Online Payment: (Only No - upgradation students: 4 sets printout)**

## B.P.PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY

| Beneficiary's Name | Bank | Branch | Savings A/c. Number | IFSC Code | Br. Code |
|---|---|---|---|---|---|
| B.P.PODDAR INSTITUTE OF MANAGEMENT AND TECHNOLOGY | HDFC BANK | Kaikhali | Savings A/c. No. 50100537490822 | HDFC0008364 | 8364 |
| **Payment link : https://forms.eduqfix.com/bppodarolform/add** | | | | | |

2. Students should carry a Xerox copy of Draft / Pay order along with original draft/pay order &Three (03) Xerox copies of Online Payment (as applicable).

3. Original Marksheets of Class X & XII, Admit Card of Class X / Birth Certificate, Rank Card, Original Allotment letter (with 3copies Xerox), Aadhaar Card.

4. Caste Certificate (for Reserved Category)

5. Domicile Certificate (Proforma Downloaded from WBJEEB site) to be submitted at the time of Physical Reporting / Document Verification (Link:**https://wbjeeb.in/wp-content/uploads/2023/12/Information-Bulletin-WBJEE-2024-Final211223-7-50PM.pdf**)

6. **Two (02) copies duly filled-up Yes / No up-gradation form (downloaded from WBJEEB site)**

7. Income Certificate.

**N.B.: MUST CARRY MOBILE PHONE OF THE SAME NUMBER REGISTERED DURING APPLICATION TO RECEIVE OTP AT THE FINAL STAGE OF ADMISSION CONFIRMATION (FOR NO- UPGRADATION CANDIDATE)**

**For Document Verification and Admission Contact:**

| | | |
|---|---|---|
| **Admission Office** | : | **87, Park Street, beside Park Street Police Station, Kolkata-16** |
| **Timing** | : | **10:00 AM to 4PM (except Holidays)** |
| **Contact Person** | : | **Mr. Santanu Banerjee** |
| **Phone** | : | **033 2265 7150/ 52, Mob: 9836436999** |
| **E-mail** | : | **bppimt09@gmail.com** |

# SAPERATE DATE WILL BE GIVEN FOR FINAL OFFICIAL PROCEDURE AFTER ONLINE ADMISSION

## DOCUMENTS REQUIRED AT THE TIME OF ADMISSION (WITH SELF ATTESTED AND DATE OF ALL DOCUMENTS)

- Three (03) sets photocopies of Marksheets of class X, XII
- Three (03) sets photocopies of Admit Card of Class X/ Birth Certificate
- Two (02) Recent Coloured Passport size photographs.
- Three (03) downloaded photocopies of WBJEE/JEE MAIN Rank Card.
- Two (02) photocopies of Final Allotment letter.
- Three (03) photocopies of Aadhaar Card
- Two (02) photocopies of Domicile Certificate (**Link:https:// wbjeeb.in/wp-content/uploads/2023/12/Information-Bulletin-WBJEE-2024-Final211223-7-50PM.pdf**)
- Two (02) photocopies of Caste Certificate (as applicable)
- Two (02 photocopies of Income Certificate

**All original testimonials to be produced at the time of admission**